# Federal Energy Management Program (FEMP) Operations and Maintenance Best Practices Guide

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### **Presentation Overview**

- Operations and Maintenance Best Practices Guide (O&M BPG) genesis
- \* O&M BPG goals
- \* O&M BPG layout and content
- Current status
- Future delivery

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### Acknowledgements

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- FEMP visionaries: Ab Ream, Beth Shearer

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# O&M BPG Development: **For whom**, why, and how?

- Target audience Federal
   O&M/energy/facility managers and
   practitioners
  - ✓ Understaffed and being "squeezed"
  - ✓ Movement towards "contracted services"

Question: private sector similarities?

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# O&M BPG Development: For whom, why, and how?

- Recognition that O&M is a "resource"
  - ✓ Compares well with other efficiency-related activities
  - ✓ Should be considered as the "first" option before capital upgrade
    - Low-cost nature of opportunity
    - Measures usually done with in-house staff
    - Can have immediate payback (no sharing of savings)
    - Minimum upfront cost/time for design, bids, evaluation, etc.

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# O&M BPG Development: For whom, why, *and how*?

- · Based on interaction with Federal staff
  - ✓ FEMP O&M Management workshop
  - ✓ On-going work at various sites
- Literature searches
- Equipment vendors
- Industry experts

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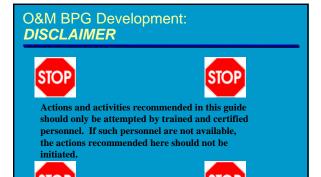
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# O&M BPG Development: **DISCLAIMER**

- This guide is NOT the universe of O&M
- This guide is not a "cookbook"
- We recommend modifications only within "manufacturer's specification" and quidelines
  - ✓ "Manufacturer's specification" supercede BPG recommendations

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# O&M BPG: Layout and Contents

- Chapter 1 Info
- Chapter 2 Rational for enhanced O&M
- Chapter 3 O&M Management issues
- \* Chapter 4 CMMS
- Chapter 5 Maintenance programs
- Chapter 6 Maintenance technologies
- Chapter 7 O&M procedures

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# **O&M BPG: Layout and Contents**

- Chapter 8 O&M Horizons
- Chapter 9 10 steps to Operational Efficiency
- Appendix A Glossary
- \* Appendix B Federal contact list
- \* Appendix C O&M orgs./trade groups
- \* Appendix D Suggestion form

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# O&M BPG Chapter 3: O&M Management

- OMETA concept
- Measuring your O&M
- program
  - ✓ Metrics to consider
- Program implementation
  - ✓ Develop a path for success
- Selling O&M to management
  - ✓ Language of the decision makers
  - ✓ Educate the management chain

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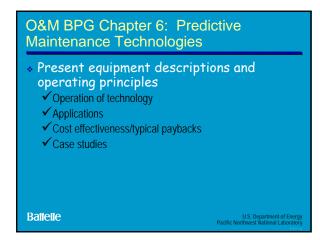
# O&M BPG Chapter 4: Computerized Maintenance Management Systems

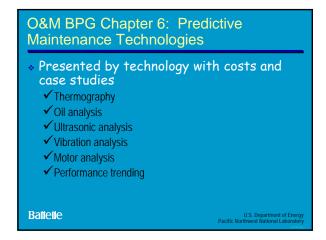
- \* CMMS capabilities
  - ✓ Know what you want
- · CMMS selection
  - ✓ Know what you can afford
    - Installation costs, staff time, upkeep
- \* CMMS pitfalls
  - ✓ Selection, training, commitment
- Benefits
  - ✓ Optimization

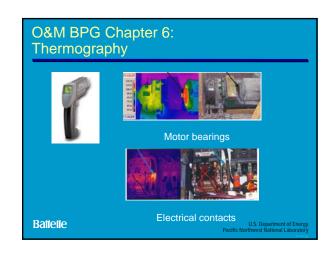
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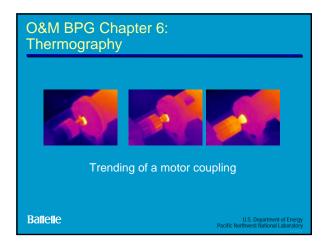
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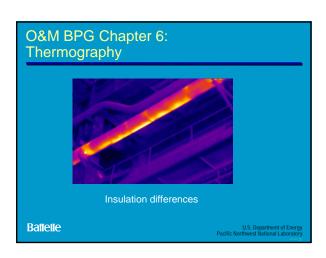
# O&M BPG Chapter 5: Maintenance Programs Program types, advantages/disadvantages Reactive maintenance Preventive maintenance Predictive maintenance Reliability centered maintenance (RCM) Guidance in RCM program development Steps to design



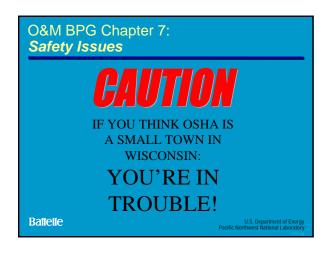


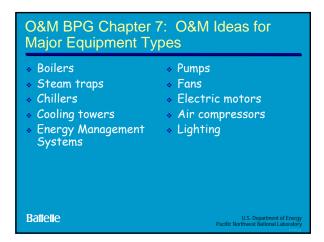


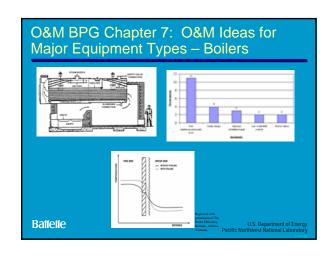


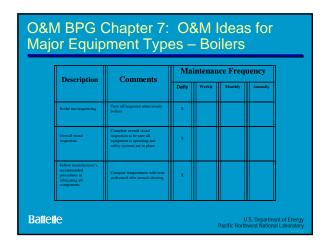


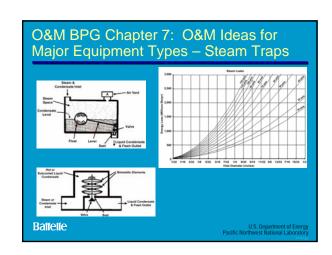


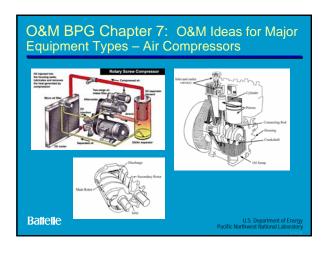












### **O&M BPG Chapter 8: O&M Frontiers**

- New tools and technologies
  - ✓ HVAC Service Assistant
  - ✓ Decision Support through Operations and Maintenance (DSOM®)
  - ✓ Performance and Continuous Commissioning analysis Tool (PACRAT®)
  - ✓ Whole-Building Diagnostician (WBD)

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# O&M BPG Chapter 9: Ten Steps to Operational Efficiency

- Ten-step process to operations and maintenance serenity
  - ✓ Increasing management awareness... tracking O&M activities
  - ✓I.D. troubled equipment/systems... addressing ONE of these systems
  - ✓ Operate this ONE system efficiently... purchase/contract some form of diagnostics capability
  - ✓ Complete project and highlight success... Begin again!

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# **O&M BPG: Next Steps and Future**

- Release 1 currently available
  - ✓ Hard copy
  - ✓ CD ROM version (pdf. Of hard copy)
  - ✓ FEMP web site:

### www.eere.energy.gov/femp

- Release 2 to include updates and new sections
  - ✓ O&M contracting
  - ✓ Metering for O&M
- Considering development of an "interactive" web/training version of guide

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### **FEMP O&M BPG Contact**

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FEMP website www.eere.energy.gov/femp

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